



**OKLAHOMA AERONAUTICS COMMISSION MEETING
WEDNESDAY, OCTOBER 14, 2020, AT 10 AM
VIDEOCONFERENCE AND TELECONFERENCE**

DRAFT MINUTES

1. ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT, FILING OF MEETING NOTICE, AND POSTING OF THE AGENDA — Chairman Dave Amis, III, and Victor Bird, Director of Aeronautics.

Director Bird and Chairman Dave Amis confirmed that pursuant to the Open Meeting Act, as amended by Senate Bill 661, this meeting was held by way of videoconference and teleconference. There was no physical site for this meeting. Six Commissioners participated in the meeting by videoconference. The participating Commissioners were:

- Kevin Potter (Congressional District 1)
- David Conway (Congressional District 2)
- Lindy Ritz (Congressional District 4)
- Dave Amis (Congressional District 5)
- James Putnam (At-large)
- Jerry Hunter (At-large)

There were two options for the public to access this meeting: 1) Internet link to the video connection (Zoom meeting) at <https://video.ibm.com/channel/CKEfwftDGHz> or at <https://odot.zoom.us/j/88140233166?pwd=cUFOL0NldjdwcTdaZXRrN3lzYzdKdz09> and 2) by phone at +1-408-638-0968; Meeting ID: 881 4023 3166; Password: 20201014

The public access was monitored by the Commission to ensure that if the audio connection of any Commissioner was lost or interrupted, the meeting would have been stopped and not resumed until an audio connection was restored. This meeting was electronically recorded, and the recording is available at <https://youtu.be/NgzrtWpjKow>.

The meeting agenda and materials relied upon by the Commissioners were made available to the public at www.oac.ok.gov.

2. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT — Chairman Dave Amis, III and Andrea Post, Executive Assistant to Director Bird

Present	Kevin Potter	Commissioner (District 1)
	David Conway	Commissioner (District 2)
	Lindy Ritz	Commissioner (District 4)
	Dave Amis III	Chairman (District 5)
	Jim Putnam	Vice Chairman (At-Large)
	Jerry Hunter	Secretary (At-Large)

Director Bird declared a quorum and Chairman Amis called the meeting to order at 10:05 a.m. CST.

3. APPROVAL OF THE MINUTES OF THE AERONAUTICS COMMISSION MEETING FROM AUGUST 12, 2020 — Chairman Dave Amis, III and Andrea Post (Action Required)

Commissioner Ritz made a motion to accept the minutes from the August 12, 2020 meeting of the Oklahoma Aeronautics Commission. Commissioner Hunter seconded the motion. Chairman Amis called for the vote, and votes were recorded as follows:

Ayes - Commissioner Potter
Commissioner Conway
Commissioner Ritz
Chairman Amis
Vice Chairman Putnam
Secretary Hunter

Nays - None

Abstained - None

The motion carried 6-0.

4. Director’s Report – Victor Bird, Director (Information Only)

The Commission was briefed on the following major events that Oklahoma Aeronautics Commission (OAC) staff have attended or been involved in since the last Director’s Report at the April OAC meeting.

- A. Director Bird informed the Commission of the dedication ceremony at Bristow Jones Memorial Airport, June 26, featuring Senator Inhofe, Speaker McCall, Chairman Wallace and Chairman Thompson, Senator Rosino, Representative Hilbert, Senator Leewright, and many other distinguished guests along with members of the media.
- B. Director Bird informed the Commission that General King is the new commander of Air Logistics Center at Tinker Air Force Base, and that General King visited the OAC offices on June 29.
- C. Director Bird informed the Commission that there was a ceremony on July 1 on the steps of the Capitol for the Governor’s announcement of the relocation of Skydweller, a company specializing in renewable UAS, headquarters to Oklahoma City and a location opening at Ardmore Municipal Airport.
- D. Director Bird reported that Aeronautics Commission staff participated in the Virtual FAA UAS Symposium, July 8-9 & Aug. 18-19.
- E. Director Bird reported that he has been a member of the United States Contract Tower Association (USCTA) since Oklahoma’s six towers were threatened in 2013; he recently attended the USCTA meeting & webinar on July 10.
- F. Director Bird noted that the virtual Governor’s Leadership Summit, July 16, discussed strategies for Oklahoma to become a top ten state.
- G. Director Bird reported that he attended the OAOA Annual Meeting virtually on July 24th and received the President’s Award.

5. NATIONAL ASSOCIATION OF STATE AVIATION OFFICIALS (NASAO) 2020 DISTINGUISHED SERVICE AWARD – Director Bird (Information Only)

Director Bird briefed the Commission on the recent Distinguished Service Award that Deputy Director Ardies received during the 2020 NASAO Annual Convention. The award is given to a person who has excelled in their service and dedication to aviation and the development of aviation in their state. Deputy Director Grayson Ardies expressed thanks and said that he is honored and humbled to have been chosen for the award.

6. STAFF LONGEVITY RECOGNITION — Chairman Amis, Director Bird (Information Only)

Chairman Amis and Director Bird recognized Grayson Ardies for his 10 years of service to the Oklahoma Aeronautics Commission, and Mr. Ardies displayed his 10-year pin. Chairman Amis mentioned that he would like to have a pinning ceremony for Deputy Director Ardies during a future in-person Commission meeting.

7. NEW AVIATION PROGRAM INTERN — Director Bird (Information Only)

Director Bird introduced the Commission to the agency’s new aviation program intern, Elizabeth Phillips. Ms. Phillips is a senior aviation management major at the University of Oklahoma; she started working for the Commission on 9/9/2020.

8. NASAO ANNUAL CONFERENCE REPORT AND ANNUAL DUES — Director Bird

Director Bird briefed the Commission will be briefed on the virtual National Association for State Aviation Officials (NASAO) annual conference, noting there were many more sessions than usual due to the virtual format and that the content was of high quality.

He reported that there is an invoice pending for OAC’s annual membership dues to NASAO for October 1, 2020, through September 30, 2021, with the costs not to exceed \$11,500.

Commissioner Putnam made a motion to approve to renew OAC’s annual membership in NASAO at a cost not to exceed \$11,500. Commissioner Conway seconded the motion. Chairman Amis called for the vote, and votes were recorded as follows:

Ayes - Commissioner Potter
Commissioner Conway
Commissioner Ritz
Chairman Amis
Vice Chairman Putnam
Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

9. FINANCIAL REPORT — Chris Wadsworth, Chief Operations Officer (Information Only)

Chief Operations Officer Chris Wadsworth gave an overview of the FY2021 budget. The FY2021 budget listed \$6.6 million in projected revenue and \$7.3 million in projected expenses. \$4.2 million was the total cash balance at the beginning of the fiscal year. \$6.1 million, or 83%, was for the Airport Construction program; \$338,000 was for Aviation Education; and \$899,000 for administrative, operating, and Information Technology-related expenses. There was about a \$4 million reduction from the FY2020 budget, which was

achieved by not carrying over as many construction projects from FY2020 and also due to the CARES Act funding which reduced OAC's obligation on certain airport construction projects.

He reported the ending cash balance is just over \$3.1 million and encumbrances totaling \$5.7 million. Estimated statutory revenues for the remainder of FY2021 \$3.7 million and standing reimbursements owed to the agency is \$2.3 million. Available cash balances after encumbrances and expected income is \$3.4 million. Possible remaining expenditures for FY21 are \$2.5 million, provided funds are available and grants are approved, and total year to date expenditures are \$2.4 million as of the end of September.

Total statutory revenues for July through September \$844,555. Revenue from aircraft registration fees, excise tax, fuel tax collection, and specialty license plate sales are about \$83,000 less this year than the past three years' average.

10. TRANSPORTATION MODERNIZATION INITIATIVE UPDATE — Deputy Director Grayson Ardies, Chris Wadsworth (Information Only)

Deputy Director Ardies briefed the Commission on the Transportation Cabinet's work with consultant Guidehouse to streamline agency resources and services among the Transportation Cabinet – Oklahoma Department of Transportation, Oklahoma Turnpike Authority, and the Oklahoma Aeronautics Commission - to achieve greater efficiency. The process is expected to wrap up sometime in 2021.

Chris Wadsworth reported that Guidehouse completed its project management plan. They are conducting employee interviews and collecting data and documents and are hosting weekly meetings with staff leadership for input and sharing data.

Director Bird recognized Secretary Gatz at the meeting and invited him to comment on the Transportation Modernization Initiative. He noted that Guidehouse is currently gaining understanding on how the agencies are working together, what the missions of the agencies are and how they are working to achieve them, and will look at opportunities to share services and leverage resources with the ultimate goal of positioning the transportation cabinet for better efficiency and success in the future.

11. LEGISLATIVE, CONGRESSIONAL, AND REGULATORY UPDATE — Director Bird; Sandra Shelton, Communications and Government Affairs Coordinator

A. Senate Interim Studies Regarding Aviation and Aerospace (Information Only)

Director Bird informed the Commission of two interim studies requested through Senator Rosino before the Oklahoma Senate Business, Commerce, and Tourism Committee chaired by Senator Leewright from Bristow. Interim studies are processes for policy makers to gain insight and information about critical topics. The interim study scheduled for the morning on October 21 was "Unmanned Aircraft Systems: As a State, Are We Doing All We Can Reasonably Do to Ensure the Viability of this Sector of the Aerospace Industry." Speakers included James Grimsley and managers of UAS programs in North Carolina, Virginia, and North Dakota, along with Dr. Jamey Jacob at Oklahoma State University, and with Greg McNeal, a nationally recognized legal scholar from Pepperdine University who is also founder of AirMap. Director Bird explained that in the afternoon on October 21, there would be an Interim Study on Air Service Development: Consideration of Programs to Increase Air Service, which included testimony of nationally-respected people who have been involved in setting up programs in states such as Bill Swelbar, formerly of Delta Airport Consultants, along with administrators of air service programs in Wyoming and Indiana, and ending with Oklahoma's commercial airport representatives.

B. 2021 Legislative Agenda

Director Bird also discussed the proposed 2021 Legislative Agenda, which included four initiatives from the 2020 session:

1. Repealing the cap on revenue derived from the aircraft excise tax;
2. \$10 million appropriation for statewide airport infrastructure improvements;
3. Revisions to the Engineer Tax Credits for Aerospace to address the Accreditation Board for Engineering and Technology issue concerning accreditation of graduate programs;
4. Legislation resulting from the UAS interim study that will encourage growth of unmanned aerial systems while using existing legislation to address privacy protections and concerns.

Commissioner Ritz moved to accept the legislative agenda as proposed; Commissioner Putnam seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
 Commissioner Conway
 Commissioner Ritz
 Chairman Amis
 Vice Chairman Putnam
 Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

C. Congressional Update (Information Only)

Director Bird gave an update on Congressional action related to aviation. He mentioned Payroll Support Plan expired September 30th and the industry is experiencing layoffs. There are efforts underway for additional support of \$10B for airports along with state and local government support, but action is not expected before the election. Director Bird specifically expressed concern for the impact on the American Airlines heavy maintenance base in Tulsa.

12. **DELEGATION OF AUTHORITY TO THE DIRECTOR TO APPROVE REVISIONS TO AEROSPACE AND AVIATION EDUCATION GRANTS— Director Bird**

Director Bird requested that the Commission delegate authority to the Director to approve minor changes such as changes to the scope, format of delivery, and other such details of aerospace and aviation education programs that have been approved by the Commission to receive Aerospace and Aviation Education grants. At the request of Commissioner Ritz, Director Bird clarified that any changes would remain within the funding limit set by the Commission and will not be changes to the total approved grant amount. Commissioner Putnam asked how often these kinds of requests for changes occurs, and Director Bird noted that it has generally been the exception to the rule, but that requests for changes to the delivery method have been more frequent in the past year because of Coronavirus, which resulted in the cancellation of some programs.

Commissioner Conway moved to delegate authority to the Director to approve revisions to aerospace and aviation education grants; Commissioner Putnam seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
Commissioner Conway
Commissioner Ritz
Chairman Amis
Vice Chairman Putnam
Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

13. DELEGATION OF AUTHORITY TO THE DIRECTOR TO APPROVE AIRPORT CONSTRUCTION PROJECT CHANGE ORDERS— Director Bird

Director Bird requested that the Commission consider delegating authority to the Director to approve change orders and/or supplemental agreements for airport construction projects previously approved by the Commission per the recently adopted Airport Grant Program Administrative Rules and that do not increase the overall cost of the project, but may change the scope to address unforeseen circumstances or liquidated damages, or that may increase the Commission’s share not to exceed \$10,000. He noted that, should this occur, these items would be presented as “Information Only” at the next Commission meeting.

Commissioner Ritz moved to delegate authority to the Director to approve airport construction project change orders and/or supplemental agreements for airport construction projects previously approved by the Commission; Commissioner Conway seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
Commissioner Conway
Commissioner Ritz
Chairman Amis
Vice Chairman Putnam
Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

14. PARTNERSHIP/SPONSORSHIP WITH THE OKLAHOMA DEPARTMENT OF COMMERCE FOR THE 2020 NBAA-VBACE CONFERENCE - Director Bird

Director Bird announced that the National Business Aviation Association (NBAA) has scheduled a Virtual Business Aviation Convention and Exhibition (VBACE) in lieu of an in-person event for December 2-3, and requested that the Commission approve a partnership with costs up to \$2,000 with the Oklahoma Department of Commerce for a virtual state exhibit booth at NBAA-VBACE December 2-3, 2020.

Commissioner Hunter asked if the booth receives virtual visitors and requested information about the return on investment for this virtual booth. Deputy Director Ardies explained that virtual booths help OAC recruit businesses to Oklahoma, maintain partnerships and

relationships, and to host conversations with members and stakeholders in the industry. Commissioner Hunter requested additional information on the return on investment. Director Bird mentioned that we are still awaiting data about outcomes from the virtual booth at the recent AUVSI XPONENTIAL event, but that the Oklahoma Department of Commerce and OAC forged several new connections with companies specializing in unmanned aerial systems (UAS).

Commissioner Potter moved to approve up to \$2,000 for a partnership/sponsorship with the Department of Commerce for a virtual booth for the 2020 NBAA-VBACE; Commissioner Hunter seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
 Commissioner Conway
 Commissioner Ritz
 Chairman Amis
 Vice Chairman Putnam
 Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

15. AIRPORT CONSTRUCTION GRANT PROGRAM – Grayson Ardies

A. Deputy Director Ardies asked to the Commission to consider approving an amendment to state grant RQO-19-S. The project consisted of rehabilitating the apron area around the existing fuel system at **El Reno Regional Airport**. The amendment would allow for additional marking of the pavement to occur. The estimated additional cost would be \$2,520 and would be funded with \$2,394 of state grant funds and \$126 of sponsor matching funds.

Commissioner Putnam moved to approve the amendment to state grant RQO-19-S; Commissioner Conway seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
 Commissioner Conway
 Commissioner Ritz
 Chairman Amis
 Vice Chairman Putnam
 Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

B. Deputy Director Ardies requested that the Commission grant approval to enter into contracts for the development of Preliminary Engineering Reports (PER) to understand the scope of airport construction projects identified in the approved Five-Year Airport

Construction Program. The estimated total cost is \$309,660 and will be funded with \$309,660 of federal grant funds for the following PERs:

- Ada Regional Airport – Rehabilitate Runway and Improve Safety Area (\$86,500)
- Alva Regional Airport – Rehabilitate Parallel Taxiway System (\$81,545)
- Clinton Regional Airport – Rehabilitate Runway (\$71,515)
- Richard Lloyd Jones Jr. Airport (Tulsa) – Reconstruct Connector Taxiway System (\$70,100)

Commissioner Putnam moved to approve to enter into contracts for the development of Preliminary Engineering Reports for projects at Ada Regional Airport, Alva Regional Airport, Clinton Regional Airport, and Richard Lloyd Jones Jr. Airport, Tulsa. Commissioner Ritz seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
 Commissioner Conway
 Commissioner Ritz
 Chairman Amis
 Vice Chairman Putnam
 Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

C. Deputy Director Ardies requested that the Commission approve a state grant for a project that is currently identified in the Commission’s approved Airport Construction Program at **Robert S. Kerr Airport (Poteau)**. The project consisted of installing an Omni-Directional Approach Lighting System (ODALS) at runway 18 end and a flight inspection. Based on bids, the total project cost is \$178,117.55 and will be funded with \$169,210 of state grant funds and \$8,907.55 of sponsor matching funds. Annette Christenberry, co-manager at Robert S. Kerr Airport, and Tami Sprabery, City Clerk with the City of Poteau, noted that they are very appreciative for the Commission’s support for this project. Deputy Director Ardies mentioned that this regional business airport is scheduled for a runway extension 5,000 feet in the airport construction program, and that the project proposed today is one step in developing this airport. Approval was contingent upon the Commission receiving an acceptable grant application.

Commissioner Conway moved to approve the state grant for ODALS at runway 18 end and a flight inspection at Robert S. Kerr Airport in Poteau. Commissioner Putnam seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
 Commissioner Conway
 Commissioner Ritz
 Chairman Amis
 Vice Chairman Putnam
 Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

- D. Deputy Director Ardies requested that the Commission consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Seminole Municipal Airport**. The project consisted of installing LED runway lights and runway end identifier lights (REILS). Steve Saxon, City Manager of the City of Seminole, Oklahoma, expressed appreciation for support from the Aeronautics Commission and noted that the City of Seminole has received feedback from businesses in support of these improvements at the airport. Based on bids, the total project cost is \$427,813 and will be funded with \$406,422 of state grant funds and \$21,391 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.

Commissioner Ritz moved to approve a state grant to install LED runway lights and REILS at Seminole Municipal Airport. Commissioner Potter seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
Commissioner Conway
Commissioner Ritz
Chairman Amis
Vice Chairman Putnam
Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

16. PERMANENT RULES FOR THE OKLAHOMA AERONAUTICS COMMISSION — Grayson Ardies

Deputy Director Ardies requested that the Commission authorize staff to proceed with the permanent rulemaking process in an effort to clean up unnecessary language in the existing rules for Commission Operations. In response to Executive Order 2020-03 by Governor Stitt, OAC staff identified some outdated and unnecessary language. He clarified that a draft of the changes will be presented to Commissioners for approval, and a public comment period will be held before these changes are adopted, and that staff is seeking permission to begin the permanent rulemaking process.

Commissioner Potter moved to authorize staff to proceed with the permanent rulemaking process. Commissioner Conway seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
Commissioner Conway
Commissioner Ritz
Chairman Amis
Vice Chairman Putnam

Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

17. FAA FLIGHT INSPECTION SERVICES AGREEMENT — Grayson Ardies

Deputy Director Ardies requested that the Commission grant the Director the authority to move forward with renewing the 5-year agreement between Federal Aviation Association (FAA) and the Commission for flight inspection services of navigational aids. These flight inspections are required to activate lighting equipment such as ODALS, VGSI, REILs, etc. The new agreement will rollover and utilize the remaining balance from our expiring agreement, \$43,606.

Commissioner Hunter moved to approve renewing the agreement between the FAA and the Aeronautics Commission for flight inspection services of navigational aids. Commissioner Putnam seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
Commissioner Conway
Commissioner Ritz
Chairman Amis
Vice Chairman Putnam
Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

18. REVIEW OF UPCOMING AVIATION AND AEROSPACE EVENTS — Sandra Shelton
(Information Only)

Sandra Shelton announced the following events:

- Shawnee Regional Airport's Fly-In October beginning at 11 a.m. October 17,
- Enid-Woodring Barnstormers Breakfast Fly-In beginning at 7:30 a.m. October 17,
- UAS and Air Service Interim Studies on beginning at 8:45 a.m. October 21 at oksenate.gov,
- Oklahoma Pilots Association dinner meeting on November 5th at the C.E. Page Building at Wiley Post, and Adam Fox with El Reno Airport is the keynote speaker
- 4th Annual Oklahoma Women in Aviation Day Virtual Event will be on December 9th hosted with Tulsa International Airport

19. PROPOSED EXECUTIVE SESSION TO DISCUSS THE RETIREMENT/RESIGNATION OF THE DIRECTOR PURSUANT TO TITLE 25, SECTION 307(B)(1) OF THE OKLAHOMA STATUTES — Chairman Dave Amis

A. Vote to Convene in Executive Session

Commissioner Ritz moved to convene into Executive Session pursuant to Title 25, Section 307(B)(1) of the Oklahoma Statutes. Commissioner Putnam seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
 Commissioner Conway
 Commissioner Ritz
 Chairman Amis
 Vice Chairman Putnam
 Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

B. Vote to Acknowledge Return to Open Session

Commissioner Putnam moved to return to open session. Commissioner Ritz seconded the motion. The votes were recorded as follows:

Ayes - Commissioner Potter
 Commissioner Conway
 Commissioner Ritz
 Chairman Amis
 Vice Chairman Putnam
 Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

C. Vote on Any Action Regarding Subject of the Proposed Executive Session

Chairman Amis announced that Director Victor Bird has announced his retirement from the Oklahoma Aeronautics Commission effective November 1, 2020, and will be greatly missed. Commissioner Putnam and Commissioner Ritz mentioned they are looking forward to a future retirement celebration. Commissioner Ritz applauded Director Bird's dedication to the State and to aviation and wished him luck. Commissioner Conway stated that he has been impressed by Director Bird's level of aviation knowledge and wished him good luck and blue skies. Commissioner Putnam stated that he admires Director Bird's selfless devotion to aviation and his duty. Commissioner Hunter stated that even when he and Director Bird haven't always agreed, he has admired Director Bird's dedication to the job and for his work for the best interest of aviation in Oklahoma and that he wishes Director Bird the best. Director Bird voiced his appreciation for Commissioner Hunter's candor. Commissioner Potter stated he has appreciated getting to know Director Bird. Director Bird stated that the decision to retire has been one of the

most difficult decisions of his life, and that it has been an honor to serve with many dedicated public servants and represent the aviation community. He stated he was very proud to serve as the State Director of Aeronautics.

Secretary Gatz offered sincere appreciation on behalf of Governor Stitt and the citizens of Oklahoma for everything Director Bird has done for aeronautics and aerospace across the course of his career. Secretary Gatz voiced his appreciation for his leadership and efforts to modernize and focus the efforts of the Aeronautics Commission.

Chairman Amis expressed that Director Bird has accomplished many wonderful things and has positioned the Aeronautics Commission well during his time of service.

Terri Angier of the Oklahoma Department of Transportation voiced her appreciation of Director Bird's mentorship, leadership, and knowledge on life, aviation, and legal issues.

Commissioner Putnam moved to appoint Grayson Ardies as the new State Director of Aeronautics at the salary of \$104,000 per year. Commissioner Hunter seconded the motion and clarified that the motion was to make Grayson Ardies permanent State Director of Aeronautics, not temporary. The votes were recorded as follows:

Ayes - Commissioner Potter
 Commissioner Conway
 Commissioner Ritz
 Chairman Amis
 Vice Chairman Putnam
 Commissioner Hunter

Nays - None

Abstained - None

The motion carried 6-0.

20. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Director Bird and Commissioners (Information Only)

Deputy Director Grayson Ardies congratulated Director Vic Bird and expressed that he is grateful for his mentorship, wisdom, and knowledge. Deputy Director Ardies said he is grateful for the opportunity to matter and effect change for aviation and aerospace on the state and national level. He mentioned he will miss Vic Bird. Director Bird thanked the Commissioners once more and the four Governors under which he served for the opportunity.

21. DISCUSSION AND ACTION ON THE NEXT COMMISSION MEETING — Deputy Director Ardies

Deputy Director Ardies noted that the next regularly scheduled meeting would be 10 a.m. December 2nd, but that Governor Stitt's Chief Operations Officer John Budd notified agencies that if there is any desire to hold meetings virtually, the provisions of Senate Bill 661 ends November 15th and the standard Open Meetings Act practices resume.

Chairman Amis and Commissioner Putnam voiced support for keeping the meeting as scheduled in-person on December 2.

20. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Director Bird and Commissioners (Information Only)

Deputy Director Grayson Ardies announced that there will be a virtual retirement celebration and ceremony for Director Vic Bird at 10 a.m. on October 29th on Zoom, and that an invitation to join along with an invitation to submit photos and videos for the event will be sent out via email shortly. He also announced that after it is safe to have in-person gatherings once again, the Aeronautics Commission will hold an in-person retirement ceremony, possibly with Aero Oklahoma Day at the Capitol or possibly as a standalone event.

22. NEW BUSINESS (*“any matter not known about or which could not be reasonably foreseen 24 hours before the meeting”*)

There was no new business.

23. ADJOURNMENT

Chairman Amis declared the meeting adjourned at 12:17 p.m.

11/30/2020 05:26:00 P.M.

DRAFT