



**OKLAHOMA AERONAUTICS COMMISSION MEETING
WEDNESDAY, OCTOBER 14, 2020, AT 10:00 AM
VIDEOCONFERENCE AND TELECONFERENCE**

AGENDA

1. ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT, FILING OF MEETING NOTICE, AND POSTING OF THE AGENDA — Chairman Dave Amis, III, and Chris Wadsworth, Chief Operations Officer

Pursuant to the Open Meeting Act, as amended by Senate Bill 661, this meeting shall be held by way of videoconference and teleconference. There will be no physical site for this meeting. Commissioners will participate in the meeting by videoconference and in the event of a failure by teleconference. The participating Commissioners are:

- Kevin Potter (Congressional District 1)
- David Conway (Congressional District 2)
- Lindy Ritz (Congressional District 4)
- Dave Amis (Congressional District 5)
- James Putnam (At-large)
- Jerry Hunter (At-large)

There will be two options for the public to access this Meeting: 1) Internet link to the video connection (Zoom meeting) and 2) a muted public access teleconference number. Please see options below for public access to this meeting.

The public may access this Meeting by way of the following:

Online:

<https://odot.zoom.us/j/88140233166?pwd=cUFOL0NldjdwcTdaZXRrN3lzYzdKdz09>

Meeting ID: 881 4023 3166

Password: 20201014

Phone: +1-408-638-0968; Meeting ID: 88140233166; Password: 20201014

The public may access the Meeting agenda and materials relied upon by the Commissioners at: www.oac.ok.gov

The public access will be monitored by the Commission to ensure that if the audio connection of any Commissioner is lost or interrupted, the Meeting will be stopped and not resumed until an

audio connection is restored. In such a circumstance, if the audio connection is not restored within thirty (30) minutes, the Meeting will be adjourned and shall be reconvened at 1:30 pm on October 14, 2020. If an audio connection cannot be restored at that time, the meeting shall be reconvened on October 15, 2020 at 10:00 am. If the audio connection is not restored at this time within 30 minutes, there will be another attempt to reconvene the meeting at 1:30 pm, on October 15, 2020. This pattern will repeat until an audio connection is restored. This meeting shall be electronically recorded.

2. **CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT — Chairman Dave Amis, III and Andrea Post, Executive Assistant to Director Bird**
3. **APPROVAL OF THE MINUTES OF THE AERONAUTICS COMMISSION MEETING FROM AUGUST 12, 2020 — Chairman Dave Amis, III and Andrea Post**

Action Required

4. **DIRECTOR'S REPORT— Director Victor Bird**
 - A. Dedication of New Runway at Bristow Jones Memorial Airport, June 26
 - B. Visit with General King, new commander of OC-ALC at Tinker AFB, June 29
 - C. Skydweller Announcement, July 1
 - D. FAA UAS Symposium, July 8-9 & Aug. 18-19
 - E. USCTA Contract Tower Association meeting & webinar, July 10
 - F. Governor's Leadership Summit, July 16
 - G. OAOA Annual Meeting, President's Award, July 24

Information Only

5. **NATIONAL ASSOCIATION OF STATE AVIATION OFFICIALS (NASAO) 2020 DISTINGUISHED SERVICE AWARD – Director Bird**

The Commission will be briefed on the recent Distinguished Service Award that Deputy Director Ardies received during the 2020 NASAO Annual Convention.

Information Only

6. **STAFF LONGEVITY RECOGNITION — Chairman Amis, Director Bird**

Employee Grayson Ardies will be recognized for his 10 years of service.

Information Only

7. **NEW AVIATION PROGRAM INTERN — Director Bird**

Commissioners will be informed regarding the agency's new aviation program intern, Elizabeth Phillips, who started with the Commission on 9/9/2020.

Information Only

8. **NASAO ANNUAL CONFERENCE REPORT AND ANNUAL DUES — Director Bird**

The Commission will be briefed on the NASAO annual conference held virtually and consider approving \$11,500 for annual membership dues in the National Association for State Aviation Officials (NASAO) for Oct. 1, 2020, through Sept. 30, 2021.

Action Required

9. FINANCIAL REPORT — Chris Wadsworth, Chief Operations Officer

The Commission will be briefed on current budget figures for FY2021.

Information Only

10. TRANSPORTATION MODERNIZATION INITIATIVE UPDATE — Deputy Director Grayson Ardies, Chris Wadsworth

The Commission will be briefed on the background, timeline, and current status of the Transportation Modernization Initiative.

Information Only

11. LEGISLATIVE, CONGRESSIONAL, AND REGULATORY UPDATE — Director Bird; Sandra Shelton, Communications and Government Affairs Coordinator

A. Senate Interim Studies Regarding Aviation and Aerospace

1. Unmanned Aircraft Systems: As a State, Are We Doing All We Can Reasonably Do to Ensure the Viability of this Sector of the Aerospace Industry
2. Air Service Development: Consideration of Programs to Increase Air Service

Information Only

B. 2021 Legislative Agenda

1. Repealing the cap on revenue derived from the aircraft excise tax
2. \$10 million appropriation for statewide airport infrastructure improvements
3. Revisions to the Engineer Tax Credits for Aerospace to address the ABET accreditation issue concerning graduate programs
4. Legislation resulting from the UAS interim study

Action Required

C. Congressional update

Information Only

12. DELEGATION OF AUTHORITY TO THE DIRECTOR TO APPROVE REVISIONS TO AEROSPACE AND AVIATION EDUCATION GRANTS— Director Bird

The Commission will consider delegating authority to the Director to approve revisions of Aerospace and Aviation Education Grants.

Action Required

13. DELEGATION OF AUTHORITY TO THE DIRECTOR TO APPROVE AIRPORT CONSTRUCTION PROJECT CHANGE ORDERS— Director Bird

The Commission will consider delegating authority to the Director to approve change orders and/or supplemental agreements for airport construction projects per the recently adopted Airport Grant Program Administrative Rules.

Action Required

14. PARTNERSHIP/SPONSORSHIP WITH THE OKLAHOMA DEPARTMENT OF COMMERCE FOR THE 2020 NBAA-VBACE CONFERENCE - Director Bird

Consideration of approving a partnership with costs up to \$2,000 with the Oklahoma Department of Commerce for a virtual state exhibit booth at the National Business Aviation Association Virtual Business Aviation Convention and Exhibition, December 2-3, 2020.

Action Required

15. AIRPORT CONSTRUCTION GRANT PROGRAM – Grayson Ardies

A. The Commission will consider approving an amendment to state grant RQO-19-S. The project consists of rehabilitating the apron area around the existing fuel system at **El Reno Regional Airport**. The amendment will allow for additional marking of the pavement to occur. The estimated additional cost will be \$2,520 and will be funded with \$2,394 of state grant funds and \$126 of sponsor matching funds.

Action Required

B. The Commission will consider granting its approval to enter into contracts for the development of Preliminary Engineering Reports (PER) to support airport construction projects in the Five-Year Airport Construction Program. The estimated total cost is \$309,660 and will be funded with \$309,660 of federal grant funds for the following PERs:

- Ada Regional Airport – Rehabilitate Runway and Improve Safety Area (\$86,500)
- Alva Regional Airport – Rehabilitate Parallel Taxiway System (\$81,545)
- Clinton Regional Airport – Rehabilitate Runway (\$71,515)
- Richard Lloyd Jones Jr. Airport (Tulsa) – Reconstruct Connector Taxiway System (\$70,100)

Action Required

C. The Commission will consider approving a state grant for a project that is currently identified in the Commission’s approved Airport Construction Program at **Robert S. Kerr Airport (Poteau)**. The project consists of installing an Omni-Directional Approach Lighting System at runway 18 end and a flight inspection. Based on bids, the total project cost is \$178,117.55 and will be funded with \$169,210 of state grant funds and \$8,907.55 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.

Action Required

D. The Commission will consider approving a state grant for a project that is currently identified in the Commission’s approved Airport Construction Program at **Seminole Municipal Airport**. The project consists of installing LED runway lights. Based on bids, the total project cost is \$427,813 and will be funded with \$406,422 of state grant funds and \$21,391 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.

Action Required

16. PERMANENT RULES FOR THE OKLAHOMA AERONAUTICS COMMISSION — Grayson Ardies

The Commission will consider authorizing staff to proceed with the permanent rulemaking process regarding proposed changes to the Commission Operations in an effort to clean up unnecessary language.

Action Required

17. FAA FLIGHT INSPECTION SERVICES AGREEMENT — Grayson Ardies

The Commission will consider giving the Director the authority to move forward with renewing the agreement between FAA and the Commission for flight inspection services of navigational aids. These flight inspections are required to activate lighting equipment such as ODALS, VGSI, REILs, etc. The new agreement will utilize the remaining balance from our expiring agreement, \$43,606.

Action Required

18. REVIEW OF UPCOMING AVIATION AND AEROSPACE EVENTS — Sandra Shelton

Commissioners will be briefed on upcoming events through the state.

Information Only

19. PROPOSED EXECUTIVE SESSION TO DISCUSS THE RETIREMENT/RESIGNATION OF THE DIRECTOR PURSUANT TO TITLE 25, SECTION 307(B)(1) OF THE OKLAHOMA STATUTES — Chairman Dave Amis

A. Vote to Convene in Executive Session

Action Required

B. Vote to Acknowledge Return to Open Session

Action Required

C. Vote on Any Action Regarding Subject of the Proposed Executive Session

Action Required if Necessary

20. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Director Bird and Commissioners

Information Only

21. DISCUSSION AND ACTION ON THE NEXT COMMISSION MEETING — Deputy Director Ardies

The Commission will discuss and determine the date, time and place for the next Commission meeting.

Action Required

22. NEW BUSINESS (*“any matter not known about or which could not be reasonably foreseen 24 hours before the meeting”*)

23. ADJOURNMENT

Action Required

This public notice/agenda was posted on the Oklahoma Aeronautics Commission website on October 13, 2020 at 9:59 am and emailed to those requesting it in compliance with the Oklahoma Open Meeting Act as amended by Senate Bill 661.



Chris Wadsworth
Chief Operations Officer

010/13/2020 838:00 A.M.