



**OKLAHOMA AERONAUTICS COMMISSION MEETING
WEDNESDAY, APRIL 13, 2022, AT 10 AM
STAFFORD AIR & SPACE MUSEUM
EXPLORERS ROOM
3000 LOGAN ROAD, WEATHERFORD, OK 73096**

AGENDA

- 1. ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT, FILING OF MEETING NOTICE, AND POSTING OF THE AGENDA — Chairman Jerry Hunter and Chris Wadsworth, Chief of Staff**

Pursuant to the Oklahoma Open Meeting Act, this special meeting shall be held at the Stafford Air & Space Museum, Explorers Room, 3000 Logan Road, Weatherford, Oklahoma.

The Oklahoma Aeronautics Commission Meeting is open to the general public, but it is also available to watch through the link listed below:

To watch: Public access meeting link: <https://video.ibm.com/channel/CKEfwftDGHz>

Make sure the volume on your PC (or other device) and the Ustream volume are turned up.

The meeting will be electronically recorded from 3000 Logan Road, Weatherford, Oklahoma.

Public Access to complete Commission Packet: www.oac.ok.gov

- 2. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT — Chairman Hunter and Andrea Post, Executive Assistant to Director Grayson Ardies**
- 3. APPROVAL OF THE MINUTES OF THE AERONAUTICS COMMISSION MEETING FROM MARCH 9, 2022 — Chairman Hunter and Andrea Post**

Action Required

- 4. RECOGNITION OF AVIATION ART CONTEST WINNERS – Director Ardies and Sandra Shelton, Government Relations and Communications Manager**

The Commission will recognize the winners of the 2022 State Aviation Art Contest.

Information Only

- 5. DIRECTOR'S REPORT — Director Ardies**
 - A. National Association of State Aviation Officials (NASAO) Center Board Meeting, March 15**
 - B. Federal Aviation Administration (FAA) Southwest Region State Aviation Directors Meeting, March 17**
 - C. Air Force Materiel Command Civic Leader Program Senior Leader Conference, March 22 – 25**
 - D. Oklahoma Defense Industry Association (ODIA) Defense Briefing with Congressman Cole, March 23**

- E. Aviation and Aerospace Career Fair at Rose State, March 23
- F. Beyond the Bell podcast, March 26
- G. Oklahoma Defense Industry Association Legislative Reception, March 29
- H. Choctaw Nation Emerging Aviation Technology Conference, April 4-5
- I. Advanced Mobility Council Meeting, April 6

Information Only

6. AERO OKLAHOMA DAY AT THE CAPITOL — Sandra Shelton

The Commission will be briefed on Aero Oklahoma Day at the Capitol, March 30, 2022.

Information Only

7. OKLAHOMA AIRPORT OPERATORS ASSOCIATION CONFERENCE — Director Ardies and Nick Young, Airports Division Manager

The Commission will be briefed on the Oklahoma Airport Operators Association Annual Conference, April 10 – 13, 2022, in Oklahoma City.

Information Only

8. LEGISLATIVE, CONGRESSIONAL AND REGULATORY UPDATE — Sandra Shelton

The Commission will be briefed on legislation and public policy issues concerning airports, aviation and aerospace and Commission legislative initiatives for the 2022 Legislative session.

Information Only

9. PARTNERSHIP WITH THE OKLAHOMA DEPARTMENT OF COMMERCE FOR THE FARNBOROUGH AIRSHOW – Director Ardies

The Commission will consider approving a \$10,000 partnership/sponsorship with the Oklahoma Department of Commerce and other Oklahoma-based companies and organizations for a state exhibit booth at the Farnborough Airshow to be held July 18 - 22, 2022.

Action Required

10. FINANCIAL REPORT — Chris Wadsworth, Chief of Staff

The Commission will be briefed on current financial figures for FY2022.

Information Only

11. AEROSPACE & AVIATION EDUCATION PROGRAM UPDATE – Paula Kedy, Aerospace & Aviation Education Program Coordinator

- A. Meeting with Secretary Ryan Walters, April 7
- B. Aircraft Owners and Pilots Association (AOPA) “You Can Fly” curriculum school visits
- C. AOPA Professional Development Event, July 2022

Information Only

12. AIRPORT MEETINGS – Nick Young, Airports Division Manager

The Commission will be briefed on recent planning meetings with airport sponsors and consultants.

Information Only

13. FIVE YEAR AIRPORT CONSTRUCTION PROGRAM – Nick Young

The Commission will consider approving an amendment to the 2022-2026 Airport Construction Program (ACP) to add the following proposed project at Stroud Municipal Airport. The project consists of constructing a new taxiway. Based on bids, the total project cost is \$329,675 and will be funded with \$313,191 of state grant funds, and \$16,484 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.

Action Required

14. AIRPORT CONSTRUCTION GRANT PROGRAM CONSENT DOCKET – Nick Young

Any Commissioner may request that any or all of these items be considered individually.

- A. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Atoka Municipal Airport**. The project is to conduct a preliminary siting study and master plan for a new airport location. The total project cost is \$298,541 and will be funded with \$283,614 of state grant funds and \$14,927 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.
- B. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Claremore Regional Airport**. The project is to rehabilitate a portion of the terminal apron. Based on bids, the total project cost is \$1,370,114 and will be funded with \$1,233,102 of federal grant funds, \$68,505 of state grant funds and \$68,507 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.
- C. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Stigler Regional Airport**. The project is to install LED runway lights, PAPIs, a windsock and rehabilitate the AWOS. Based on bids, the total project cost is \$803,200 and will be funded with \$445,094 of federal grant funds, \$293,219 of state grant funds and \$64,887 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.
- D. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Stroud Municipal Airport**. The project is to construct a new taxiway. Based on bids, the total project cost is \$329,675 and will be funded with \$313,191 of state grant funds, and \$16,484 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.
- E. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Stroud Municipal Airport**. The project is to construct a T-hangar unit as part of the 2022 Statewide Hangar Grant Program. Based on estimates, the total project cost is \$1,000,000 and will be funded with \$300,000 of state grant funds, and \$700,000 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application based on bids.

- F. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Tahlequah Municipal Airport**. The project is to rehabilitate the apron and improve the runway safety area. Based on bids, the total project cost is \$832,651 and will be funded with \$600,000 of federal grant funds, \$191,017 of state grant funds and \$41,634 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.

Action Required

15. FEDERAL AVIATION ADMINISTRATION (FAA) FLIGHT INSPECTION SERVICES AGREEMENT – Director Ardies

The Commission will consider authorizing Director Ardies to renew an agreement between the FAA and the Oklahoma Aeronautics Commission for flight inspection services of navigational aids. These flight inspections are required to activate lighting equipment such as ODALS, VGSI, REILs, etc. The agreement will be for \$50,000 and is a continuation of the current agreement.

Action Required

16. REVIEW OF UPCOMING AVIATION AND AEROSPACE EVENTS — Sandra Shelton
Commissioners will be briefed on upcoming events through the state.

Information Only

17. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Director Ardies and Commissioners

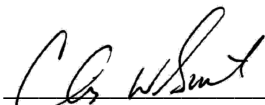
18. ANNOUNCEMENT OF NEXT MEETING — Chairman Hunter

The Commission will announce the date, time and place for the next Commission meeting.

19. NEW BUSINESS (*“any matter not known about or which could not be reasonably foreseen 24 hours before the meeting”*)

20. ADJOURNMENT

This notice was posted prominently and publicly at the principal offices of the Oklahoma Aeronautics Commission at 110 N. Robinson, Suite 200, Oklahoma City, Oklahoma 73102, the Stafford Air & Space Museum, 3000 Logan Rd., Weatherford, Oklahoma, at 10:00 a.m. Tuesday, April 12, 2022, and the Oklahoma Aeronautics Commission website at 10:00 a.m. Tuesday, April 12, 2022.



Chris Wadsworth
Chief of Staff

4.12.2022 8:28 AM



**OKLAHOMA AERONAUTICS COMMISSION MEETING
WEDNESDAY, MARCH 9, 2022, AT 10 AM
OKLAHOMA DEPARTMENT OF TRANSPORTATION
FIRST FLOOR COMMISSION ROOM
200 NE 21ST STREET, OKLAHOMA CITY, OK**

DRAFT MINUTES

1. ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT, FILING OF MEETING NOTICE, AND POSTING OF THE AGENDA — Chairman Jerry Hunter and Chris Wadsworth, Chief of Staff

Chairman Hunter announced that the meeting notice and agendas were posted in compliance with the Oklahoma Open Meeting Act. The meeting was held at the Oklahoma Department of Transportation (ODOT) First Floor Commission Room at 200 NE 21st Street in Oklahoma City, Oklahoma. The meeting agenda and materials relied upon by the Commissioners were also posted at www.oac.ok.gov and distributed via email. The audio connection was monitored and the meeting was livestreamed at <https://video.ibm.com/channel/CKEfwftDGHZ> and recorded. The recording is available online at <https://youtu.be/WcyQpk2Qe3Q>.

2. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT — Chairman Hunter and Andrea Post, Executive Assistant to Director Grayson Ardies

Andrea Post called roll and recorded the following Commissioners present and absent:

Present	David Conway	Commissioner (District 2)
	Charles Ortega	Secretary (District 3)
	Lindy Ritz	Vice Chairman (District 4)
	Blake Raney	Commissioner (District 5)
	Jim Putnam	Commissioner (At-Large)
	Jerry Hunter	Chairman (At-Large)

Absent	Kevin Potter	Commissioner (District 1)
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The meeting was called to order at 10:01 a.m. with 6 of 7 Commissioners present.

3. APPROVAL OF THE MINUTES OF THE AERONAUTICS COMMISSION MEETING FROM JANUARY 26, 2022 — Chairman Hunter and Andrea Post (Action Required)

Commissioner Putnam made a motion to accept the minutes from the January 26, 2022 meeting of the Oklahoma Aeronautics Commission. Commissioner Ortega seconded the motion. Chairman Hunter called for the vote, and the votes were recorded as follows:

Ayes -
Commissioner Conway
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Putnam
Chairman Hunter

Nays - None
The motion carried 6-0.

4. STAFF LONGEVITY RECOGNITION — Chairman Hunter and Grayson Ardies, State Director of Aeronautics (Information Only)

Director Ardies and the Commission recognized and thanked staff member Sandra Shelton for her 25 years of service in state government. She began her career with the State of Oklahoma in 1996 in the Insurance Department, then served as a legislative assistant for various Oklahoma legislators beginning in 1997 until joining the Aeronautics Commission (OAC) as Aviation Education Coordinator and Government Affairs Liaison in April 2016. She now serves as the Government Relations and Communications Manager for the OAC and has been instrumental to the launch and success of many key agency events, including the annual Women in Aviation and Aerospace Day luncheon and the annual Aero Day at the Capitol. Director Ardies read a commendation of Sandra Shelton from the Governor and presented her with a pin.

5. APPROVAL TO FILL POSITION – Director Ardies (Action Required)

Director Ardies requested approval from the Commission to fill a vacant Aviation Program Manager position vacated through the promotion of Nick Young to Airports Division Manager. Commissioner Ritz made a motion to approve to fill the vacant Aviation Program Manager position. Commissioner Putnam seconded the motion. Chairman Hunter called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Conway
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Putnam
Chairman Hunter

Nays - None
The motion carried 6-0.

6. DIRECTOR'S REPORT — Director Ardies (Information Only)

A. OkACTE STEM Mid-Winter Conference at Francis Tuttle – Jan. 28

Director Ardies spoke at the Oklahoma Association of Career and Technical Education STEM Mid-Winter Conference to Career Tech staff and other educators about the Aircraft Owners and Pilots Association high school curriculum and about aviation and aerospace education's role in the state and national economy.

B. Oklahoma Military Airspace Compatibility Assessment Portal (OMACAMP) wind farm tour and steering committee meeting – Feb. 1

Director Ardies reported that this meeting is related to the long-running project to map military airspace in Oklahoma through a grant from the Department of Defense. The project began at a time when COVID-19 prevented steering committee members from meeting in person; the meeting and tour on February 1 was the first in-person meeting for the project. It included both the military and wind energy stakeholders. The project is in its final phases, and a website and technical report related to the project are expected to be completed within the first half of 2022. He reported that the relationship between wind and military is harmonious.

C. Oklahoma Commanders Summit – Feb. 9

Director Ardies explained that this event is an annual meeting of the military commanders and leadership of Oklahoma. State leaders such as himself, the Oklahoma Strategic Military Planning Commission, Secretary of Veterans Affairs and Military, and others provide the military commanders information about what the State of Oklahoma is doing

and listen to the needs and ideas of the Commanders on what efforts and support are needed from the State. Director Ardies spoke about military airspace and OAC's activities to address workforce needs.

D. Tulsa Air & Space Museum Heart of Oklahoma Aerospace Luncheon – Feb. 14
Director Ardies spoke at this meeting for aerospace leaders in Oklahoma. The meeting also helped kickoff the museum's capitol campaign to help with expansion. Commander John Herrington was the speaker, and Congressman Kevin Hern also spoke.

E. State Chamber Legislative Reception – Feb. 16
Director Ardies reported that he attended this event alongside state leaders, members of the private sector, and legislators.

F. Tour/visit of Oklahoma State University Flight Training Center – Feb. 18
Director Ardies with Geoff Camp of the Aerospace Commerce Economic Services (ACES) toured this new facility, and thanked Oklahoma State University for opening this new flight center, located at the south side of the Stillwater airport, for their efforts to support the aviation industry.

G. Advanced Mobility Advisory Council Meeting – Feb. 23
Director Ardies reported that guest Tyler Powell with Kodiak robotics spoke about the development and testing of a fleet of autonomous trucks during this meeting. The Advanced Mobility Advisory Council is interested in opportunities and issues regarding the development of autonomous transportation by air, ground, and water.

H. Engineers Flying Club - Mar. 1
Director Ardies spoke to the Engineers Flying Club about ways to get involved in advocacy efforts for aviation and aerospace.

I. National Association of State Aviation Officials (NASAO) Washington Legislative Conference – Mar. 2 – 4

This conference was held virtually again this year, but Director Ardies expects it to be hosted in-person next year and to conduct federal legislative visits. This year's conference topics included drones, fuel taxes, long-term investment in infrastructure, workforce development, and the upcoming Federal Aviation Administration Reauthorization package.

7. LEGISLATIVE, CONGRESSIONAL AND REGULATORY UPDATE — Sandra Shelton, Government Relations and Communications Manager (Information Only)

Sandra Shelton reported the status of proposed legislation and public policy issues concerning airports, aviation and aerospace and Commission legislative initiatives for the 2022 Legislative session. This session, a total of 4840 bills were filed or carried over, and of those, 1440 remain active. Both Senate Bill 258 to remove the cap on the Oklahoma Aeronautics Commission's receipt of aircraft excise tax and SB1461, the Commercial Air Service bill, were heard in Committee in house of origin and passed without any nay votes. She is monitoring SB1147, filed by Senator Taylor of Seminole, to allow high school aviation curriculum to be counted as core credit. She also mentioned monitoring SB1830, a bill cleaning up language related to advanced mobility, and House Bill 3171 regarding Unmanned Aerial System and privacy. She noted that the ARPA committee may vote to close the portal in the next three to four weeks.

8. PARTNERSHIP WITH THE OKLAHOMA DEPARTMENT OF COMMERCE FOR THE EXPERIMENTAL AIRCRAFT ASSOCIATION (EAA) AIRVENTURE EVENT IN OSHKOSH, WISCONSIN, JULY 25 – 31, 2022 – Director Ardies (Action Required)

Director Ardies requested approval of a \$5,000 partnership with the Oklahoma Department of Commerce and other Oklahoma-based companies and organizations to sponsor and exhibit at the EAA AirVenture event in Oshkosh, WI, on July 25 – 31, 2022. He noted that the Commission has exhibited at EAA AirVenture for many years, and that 2022 would be extra special due to the announcement of Senator Inhofe's retirement. He noted that Senator Inhofe has been a great

supporter of aviation and aerospace in Oklahoma over the years. Director Ardies invited the Commissioners to attend.

Commissioner Putnam made a motion to approve a \$5,000 partnership to sponsor and exhibit at the 2022 EAA AirVenture event in Oshkosh, Wisconsin. Commissioner Raney seconded the motion. Chairman Hunter called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Conway
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Putnam
Chairman Hunter

Nays - None

The motion carried 6-0.

9. FINANCIAL REPORT — Chris Wadsworth, Chief of Staff (Information Only)

Chris Wadsworth reported that, as of the end of February 2022, OAC had a cash balance of \$9.4 million, encumbrances totaling \$5.7 million, estimated revenues of \$1 million, and estimated reimbursements of \$1.5 million. For the Airport Construction Program, the amount of remaining expenditures that could be incurred for FY 2022 total \$4.2 million if applications are received and grants are approved, which would leave an expected available cash balance of \$2 million at the end of this fiscal year. Total fiscal year expenditures are just over \$3.3 million. Total statutory revenue collected in January 2022 was \$331,555, and was \$421,811 in February. Total fiscal year revenues after the February 2022 reporting is \$3.9 million, comparing to \$2.1 million last year. Revenue collections at the end of February 2022 total ~\$1 million greater the 3-year average.

10. AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES (AAAE) UNITED STATES CONTRACT TOWER ASSOCIATION (USCTA) POLICY BOARD STRATEGIC PLANNING MEETING – Nick Young, Airports Division Manager (Information Only)

Nick Young briefed the Commission on the AAAE USCTA Policy Board Strategic Planning Meeting on February 3 – 4, 2022 in Nashville, Tennessee. Six of Oklahoma's nine air traffic control towers are contract towers. The meeting featured a tour of new contract tower in Nashville and highlighted the usefulness of radar scopes and screens to help air traffic controllers and pilots safely maintain distances between aircraft. Workforce was also a topic of discussion, and the USCTA is working with the FAA to help address some of the issues that arise when contract tower controllers are hired by the FAA. The USCTA is also advocating the Contract Act, which would allow retired controllers to switch to contract towers without penalizing these controllers' pensions. Discussion of remote powers is still ongoing; preliminary testing through the FAA has been delayed due to the pandemic. A senior FAA official attended and participated in conversations about these issues.

11. AEROSPACE & AVIATION EDUCATION PROGRAM UPDATE – Paula Kedy, Aerospace & Aviation Education Program Coordinator (Information Only)

A. Aviation Education Grant Program

Paula Kedy reported that the grant application has been posted and that applications are due May 31.

B. FAA Workforce Development Grant

Paula is working on the timeline for the activities to implement within the grant's allotted 18-month window. Activities will include the AOPA Teacher Professional Development event in July at the University of Oklahoma, which she expects around 50 Oklahoma teachers to attend.

C. Mayes County Superintendents & Cherokee Nation Education, Feb. 14

Pryor public schools hosted the Mayes County superintendents along with Aaron Emberton, director of education for the Cherokee Nation. Since the meeting Ketchum and Sequoyah have signed on to teach the AOPA curriculum.

D. Choose Aerospace Curriculum Meeting, Feb. 15

Paula spoke at Moore-Norman Technology Center of the importance of the new Choose Aerospace aviation maintenance curriculum for high school juniors and seniors. This curriculum will lead into programs that train A&P mechanics for certification. Two Oklahoma entities are currently field testing this curriculum.

E. Rose State Aviation Education Pathway Development, Feb. 17

Paula met with Mahlon Smith of Rose State College; Rose State is exploring the idea of building an aviation lab and partnering with area schools, homeschools and other local groups to allow students to use these resources.

F. Kingfisher Public Schools, Feb. 28

Paula met with the Kingfisher superintendent and director of curriculum, and she reported that the school applied to teach the AOPA "You Can Fly" high school curriculum that very afternoon.

G. Grandfield Airport / Grandfield Public Schools, March 1

Paula and Thomas Galloway, Aviation Program Manager at OAC met with the local high school principal, city manager, and airport manager. Grandfield has also applied to teach year one of the AOPA curriculum.

H. Distribution of donated simulators, March 3

Paula and Chris Wadsworth distributed the donated flight simulators to the five aviation high schools of excellence.

I. East Central University "OK is Aviation" Day, March 8

ECU held this event, which was funded by an OAC aviation education grant; the event was attended by 100 students and teachers utilizing the AOPA curriculum.

Paula Kedy thanked the Commissioners for allowing her to do this work.

12. AIRCRAFT OWNERS AND PILOTS ASSOCIATION (AOPA) PROFESSIONAL DEVELOPMENT UPDATE AND EVENT SPONSORSHIP – Director Ardies and Ms. Kedy (Action Required)

Director Ardies and Paula Kedy briefed the Commission on the recent announcement of the AOPA plans to host their teacher development training for the "You Can Fly" curriculum in Oklahoma, the first time this has been hosted outside of Frederick, Maryland, near AOPA headquarters, and requested a \$5,000 sponsorship to host this event in Oklahoma. The event is scheduled for July 11-14, 2022, with optional discovery flights and a tour of the FAA Mike Monroney Aeronautical Center on July 11th followed by three full days of hands-on training for the curriculum. The University of Oklahoma's aviation program is providing the discovery flights for teachers.

Commissioner Ritz made a motion to approve a \$5,000 sponsorship to host the AOPA teacher development in Oklahoma. Commissioner Ortega seconded the motion. Chairman Hunter called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Conway
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Putnam
Chairman Hunter

Nays - None

The motion carried 6-0.

13. FIVE YEAR AIRPORT CONSTRUCTION PROGRAM – Mr. Young (Action Required)

Nick Young briefed the Commission on the projects being recommended for inclusion in the Commission’s FY2023-2027 Airport Construction Program (ACP). The Commission’s ACP is the programming guide for federal, state, and local funds for airport development consistent with the Oklahoma Airport System Plan. The proposed ACP includes projects at Ada Regional Airport, Ardmore Municipal Airport, Chattanooga Sky Harbor Airport, Claremore Regional Airport, C.E. Page Airport, Durant Regional – Eaker Field Airport, El Reno Regional Airport, Guthrie-Edmond Regional Airport, Hobart Regional Airport, Madill Municipal Airport, Max Westheimer Airport, McAlester Regional Airport, Mid-America Industrial Airport, Pawhuska Municipal Airport, Robert S. Kerr Airport, Sallisaw Municipal Airport, Seminole Municipal Airport, Shawnee Regional Airport, South Grand Lake Regional Airport, Tahlequah Municipal Airport, Weatherford Stafford Airport, Tulsa Riverside Airport, and Wiley Post Airport. Staff requests that the ACP move into the public comment phase. The ACP will be presented to the Commission for formal approval during the May Commission meeting.

Commissioner Putnam made a motion to approve the FY2023-2027 to move into the public comment phase. Commissioner Conway seconded the motion. Chairman Hunter called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Conway
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Putnam
Chairman Hunter

Nays - None

The motion carried 6-0.

14. AIRPORT CONSTRUCTION GRANT PROGRAM CONSENT DOCKET – Ben Naghavi, Airport Engineer (Action Required)

Any Commissioner may request that any or all of these items be considered individually.

A. The Commission considered approving a state grant for a project that is currently identified in the Commission’s approved Airport Construction Program at **Kingfisher Municipal Airport**. The project consists of reconstructing the taxiways and apron area. Based on bids, the total project cost is \$394,013 and will be funded with \$374,312 of state grant funds and \$19,701 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.

Mr. Bill Wright of the Kingfisher Airport Authority and City of Kingfisher thanked the Commission for their support over the years.

B. The Commission considered approving a state grant for a project that is currently identified in the Commission’s approved Airport Construction Program at **Pauls Valley Municipal Airport**. The project consists of constructing a 100’ x 100’ hangar as part of the 2022 Statewide Hangar Grant Program. Based on bids, the total project cost is \$1,179,747 and will be funded with \$770,000 of federal grant funds, \$68,888 of ARPA funds, \$300,000 of state grant funds, and \$40,859 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.

Commissioner Ritz made a motion to approve the consent docket as presented. Commissioner Putnam seconded the motion. Chairman Hunter called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Conway

Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Putnam
Chairman Hunter

Nays - None

The motion carried 6-0.

15. VARIOUS LOCATIONS GRANT – Kelly Fincannon, Chief Airport Engineer (Action Required)

The Commission considered approving to allow staff to move forward in accordance with Title 3, Section 85 of Oklahoma State Statutes and act as an agent for the following cities' airports for the development of Preliminary Engineering Reports (PER) and accepting a Federal Aviation Administration (FAA) grant offer. The estimated cost of the project is \$376,000 and will be funded with \$338,400 of federal grant funds and \$37,600 of sponsor matching funds.

- A. PER - Cushing Municipal Airport, for a parallel taxiway;
- B. PER - Enid-Woodring Regional Airport, for apron improvements and a connector taxiway;
- C. PER - Hobart Regional Airport, for runway rehabilitation;
- D. PER - Muskogee-Davis Regional Airport, for runway rehabilitation;
- E. PER - Sallisaw Municipal Airport, for runway rehabilitation.

Commissioner Putnam made a motion to approve staff to act as an agent for Cushing Municipal Airport, Enid-Woodring Regional Airport, Hobart Regional Airport, Muskogee-Davis Regional Airport, and Sallisaw Municipal Airport for the development of PERs and accepting an FAA grant offer. Commissioner Conway seconded the motion. Chairman Hunter called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Conway
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Putnam
Chairman Hunter

Nays - None

The motion carried 6-0.

16. ADMINISTRATIVE RULES FOR THE OKLAHOMA AERONAUTICS COMMISSION — Michelle Bouziden, Grants Administrator (Action Required)

Michelle Bouziden conducted the administrative rulemaking process as proposed in the August 2021 Aeronautics Commission meeting, and requested approval of the recommended changes to the agency's administrative rules regarding the OAC Airport Grant Program. These changes will establish the Commission's newly introduced Loan Program and identify a hangar as an acceptable new construction project under the existing Airport Construction Program. Updates include relevant selection criteria, requirements to be considered for the program, funding information, and terms and conditions. A 30-day comment period was held, during which one request was received for the proposed language, and a public hearing was held on March 7, but nobody attended.

Commissioner Ritz made a motion to approve the recommended changes to the agency's administrative rules. Commissioner Ortega seconded the motion. Chairman Hunter called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Conway
Commissioner Ortega
Commissioner Ritz

Commissioner Raney
Commissioner Putnam
Chairman Hunter

Nays - None

The motion carried 6-0.

17. AVIATION ART CONTEST — Sandra Shelton, Government Relations and Communications Manager (Information Only)

Sandra Shelton briefed the Commission on the 2022 State Aviation Art Contest. This year's contest theme was "Design Your Perfect Aircraft." 560 entries were received representing 57 schools across the state. Contest judging occurred February 17, 2022, and this year's volunteer celebrity judges were Lance Lamkin with Max Westheimer Airport, Col. Keven Coyle with the 552nd Air Control Wing, Monica Riggs of United Dynamics, and Representative Nicole Miller. The names of the winning students are listed on the OAC website at <http://oac.ok.gov/aviation-education/art-contest>. Tulsa International Airport has asked to display the winning artwork in their terminal this summer. Sandra mentioned that Paula is also helping promote the contest to raise awareness of aviation and aerospace at additional schools.

19. REVIEW OF UPCOMING AVIATION AND AEROSPACE EVENTS — Sandra Shelton (Information Only)

Sandra Shelton briefed Commissioners on the following upcoming events:

Aero Oklahoma Day will be March 30, 9:30 am – 2:00 p.m. at the Oklahoma State Capitol. Three sponsors – AAR, ATC, and Pratt Whitney – have come on board to cover costs of the event including lunch and a military service assembly. Col. Sebren and Governor Stitt, and Speaker McCall, along with leadership of American Airlines are slated to speak, and she is working to secure the President Pro Tempore to speak, as well. The Oklahoma Department of Transportation video team helped create a promotional video and will be at the event broadcasting live, and Sandra thanked them for their work. Seven ambassador teams will be attending and visiting with legislators, as well as a group of students. This event is open to the public and the Commissioners, as well.

Other upcoming April events include the MRO Americas conference, April 26 – 27, 2022, in Dallas, Texas, and the 6th Annual Fly-In at Stillwater Regional Airport, April 2, 2022, from 11:00 a.m. to 3:00 p.m.

20. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Director Ardies and Commissioners

There were no remarks.

21. ANNOUNCEMENT OF NEXT MEETING — Chairman Hunter

Chairman Hunter announced that the next meeting of the Oklahoma Aeronautics Commission will be at 10:00 a.m. on Wednesday, April 13, 2022, in the Explorers Room of the Stafford Air & Space Museum, 3000 Logan Road, Weatherford, Oklahoma 73096.

22. NEW BUSINESS (*"any matter not known about or which could not be reasonably foreseen 24 hours before the meeting"*)

No new business.

23. ADJOURNMENT

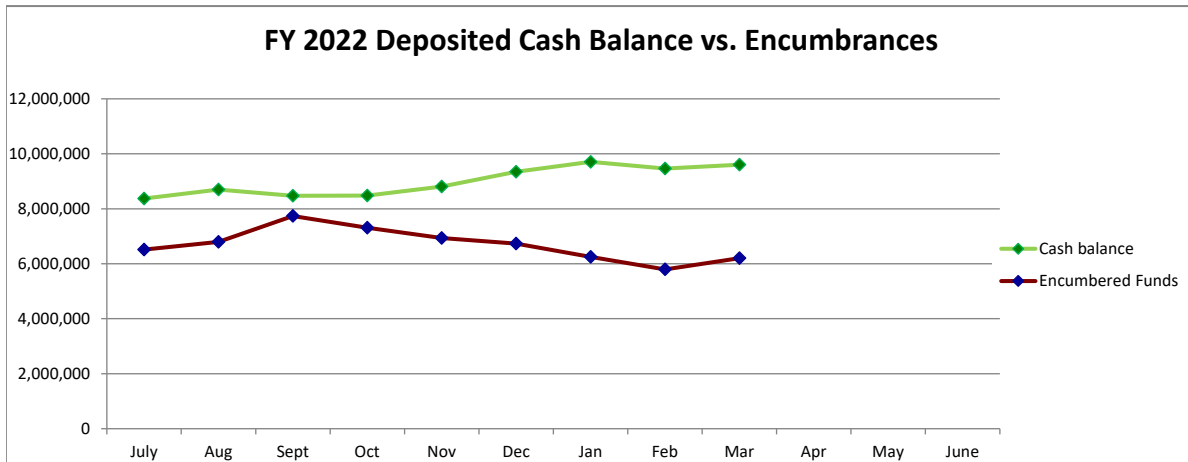
There being no further business, Chairman Hunter declared the meeting adjourned at 11:24 a.m.

AERO Oklahoma 2022 Media Hits

mm/dd/yr	Outlet	Headline	Ad Value	Impressions	Link
3/28/2022	The Oklahoma City Sentinel	"AERO Oklahoma" Aviation, Aerospace & Defense Awareness Day to be held at the State Capitol March 30	\$2,800.00	8,000	Link
3/28/2022	The Oklahoma 100	Aviation And Aerospace to be Celebrated at State Capitol for AERO Oklahoma	\$1,700.00	6,000	Link
3/28/2022	The Journal Record Online	Rising aerospace industry to be celebrated at Capitol	\$2,200.00	17,142	Link
3/28/2022	The Journal Record Print	Rising aerospace industry to be celebrated at Capitol	\$4,000.00	51,426	PDF in Folder
3/28/2022	The Journal Record Newsletter	Rising aerospace industry to be celebrated at Capitol	\$300.00	N/A	Link
3/29/2022	KFOR News 4 at 4:30 p.m.	Aviation and aerospace celebrated at capitol for "AERO Oklahoma"	\$755.74	22,679	Link
3/30/2022	KOKH Fox 25 at 5 a.m.	AERO Oklahoma	\$270.84	5,995	Link
3/30/2022	KFOR News 4 at 5:55 a.m.	Aviation and aerospace celebrated at capitol for "AERO Oklahoma."Aviation and aerospace celebrated at capitol for "AERO Oklahoma"	\$444.39	12,482	Link
3/30/2022	KOCO 5 News at 6 a.m.	Celebrating aviation in OK	\$828.99	17,131	Link
3/30/2022	KAUT Rise and Shine at 7:54 a.m.	Aviation day at the capitol interview with State Director of Aeronautics	\$1,603.08	4,177	Link
3/30/2022	KWTV News 9 at 8:56 a.m.	Aerospace and Aviation Day	\$1,143.45	33,116	Link
3/30/2022	KOKH Fox 25 at 11 a.m.	AERO Oklahoma Day	\$297.00	10,026	Link
3/30/2022	KWTV News 9 at 9 a.m.	AERO Oklahoma Day	\$4,573.80	33,116	Link
3/30/2022	KWTV News 9 at 4 p.m.	AERO Oklahoma Day	\$2,850.12	30,338	Link
3/30/2022	KOCO 5 News at 6 p.m.	AERO Oklahoma Day	\$3,379.20	32,913	Link
3/30/2022	News 9 Online	AERO Oklahoma Day Held At State Capitol	\$3,000.00	176,449	Link
3/30/2022	KOCO Online	Oklahoma lawmakers advocate for aviation industry statewide	\$3,000.00	304,625	Link
3/30/2022	The Journal Record Online	Aerospace industry flies high at Oklahoma Capitol	\$2,200.00	17,142	Link
3/31/2022	The Journal Record Print	Aerospace industry flies high at Oklahoma Capitol	\$4,000.00	51,426	PDF in Folder
3/31/2022	KOKH Fox 25 at 6 a.m.	AERO Oklahoma Day	\$137.26	3,194	Link
4/1/2022	The Journal Record Online	Week in Review: Aerospace industry flies high at Oklahoma Capitol	\$1,200.00	17,142	Link
4/4/2022	The Journal Record Print	Week in Review: Aerospace industry flies high at Oklahoma Capitol	\$2,000.00	51,426	PDF in Folder
TOTAL:			\$42,683.87	905,945	

**Oklahoma Aeronautics Commission
Financial Summary as of 3/31/22**

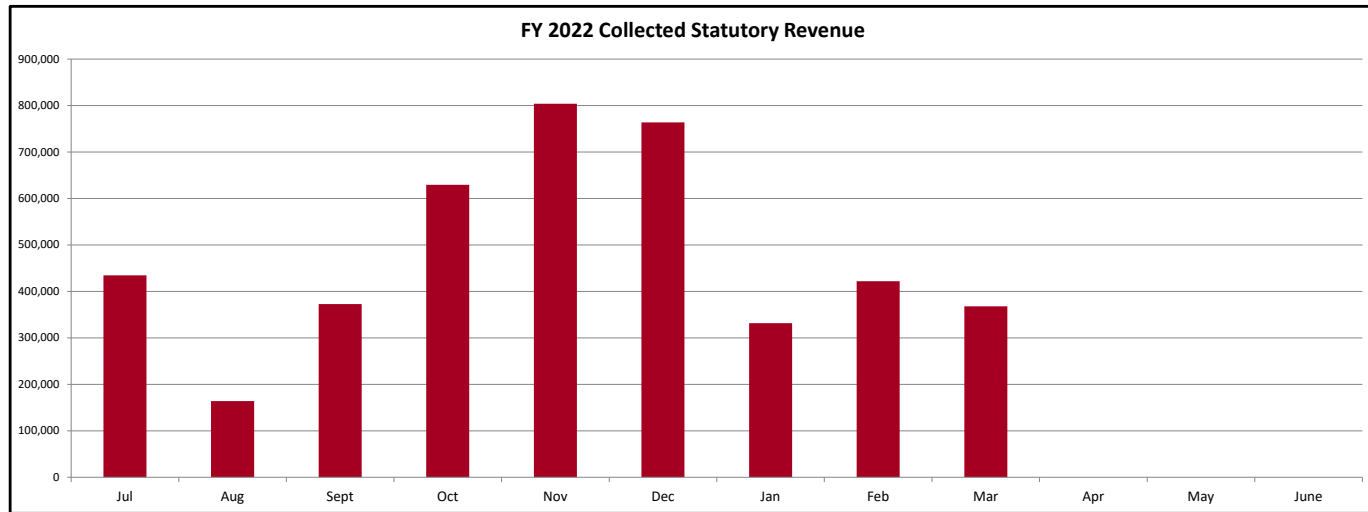
CASH BALANCES:	
Fund 200 (Revolving Fund)	7,289,300.14
Fund 191 (Appropriation)	2,000,000.00
Fund 400 (Federal Reimbursement Fund)	312,869.09
Total Cash	9,602,169.23
ENCUMBRANCES:	
Operations and Maintenance	383,156.01
Aviation Education	384,263.63
Fund 400 FAA Grants	422,142.13
Fund 410 DoD Grant	434,784.18
Airport Construction Program	4,575,727.77
Total Encumbered	-6,200,073.72
UNENCUMBERED CASH BALANCE:	
	\$3,402,095.51
REMAINING EXPECTED REVENUE FOR FY 2022:	
Balance of 3 Yr. Average of Estimated Aircraft Excise Tax	504,110.94
Balance of 3 Yr. Average of Estimated Aircraft Registration Fees & Fuel Tax	42,659.89
APPPA Permit Fees	5,000.00
Total Remaining Expected Revenue for FY 2022	\$551,770.83
REMAINING EXPECTED REIMBURSEMENTS:	
Non-Primary Entitlement Reimbursement on funds	0.00
Sponsor Reimbursements on State Grants	59,562.62
FAA Grant Reimbursements	1,118,787.45
DoD Grant Reimbursement	399,553.20
Total Remaining Expected Reimbursements for FY 2022	\$1,577,903.27
REMAINING POSSIBLE ENCUMBRANCES FOR FY 2022:	
Airport Construction Program (pre-encumbered projects)	\$2,025,000.00
Airport Construction Program (FY 2022 granted, but not yet fully executed)	\$0.00
Airport Construction Program (scheduled for FY 2022 - not yet granted)	\$1,655,000.00
Total Remaining Possible Encumbrances for FY 2022	\$3,680,000.00
AVAILABLE CASH AFTER ENCUMBRANCES & EXPECTED INCOME:	
	\$1,851,769.61
YTD EXPENDITURES DURING FY 2022:	
Operations and Maintenance	563,513.68
Aviation Education	236,480.86
Airport Construction Program	2,790,839.69
Total YTD Expenditures During FY 2022	\$3,590,834.23



COMPLETION TIME OF PROJECTS ON THIS WORKPAPER ARE SPECULATED FOR ILLUSTRATION TO THE COMMISSION.

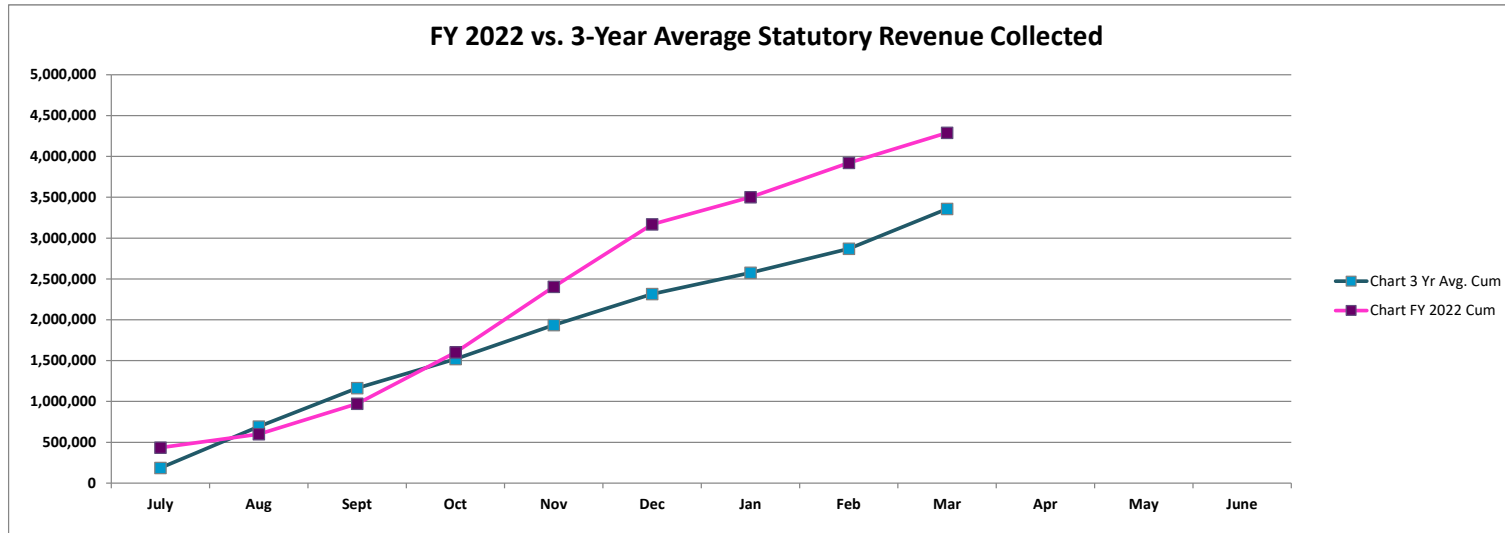
FY 2022 OKLAHOMA AERONAUTICS COMMISSION COLLECTED REVENUE BY MONTH & SOURCE

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Received FY 2022	YTD Comparison FY 2021
200 STATUTORY REVENUE:														
423453 Speciality License Plate	1,440.00	816.00	840.00	744.00	360.00	288.00	624.00	384.00	528.00				6,024.00	5,280.00
415509 Gasoline Excise Tax	7,754.16	8,534.82	7,732.34	6,775.91	8,298.17	7,600.61	8,013.16	7,342.07	7,112.97				69,164.21	54,667.73
417171 Aircraft Excise Tax	413,991.75	132,058.51	348,681.94	618,584.38	546,870.50	532,082.49	235,141.43	301,589.54	338,566.98				3,467,567.52	2,195,734.59
428101 Aircraft Registration Fees	5,281.42	7,426.84	14,521.23	2,495.75	243,299.29	218,365.05	86,218.81	111,195.52	18,345.17				707,149.08	745,050.04
428911 APPPA Permit Fee	200.00	400.00	200.00	0.00	0.00	600.00	0.00	0.00	2,600.00				4,000.00	7,411.16
454102 Funds Previously Disbursed - Cities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				0.00	51,929.15
456101 & 458101 Funds Previously Disbursed - Misc	0.00	59.00	11.16	792.37	118.00	50.12	0.00	1,300.00	0.00				0.00	996.12
458105 Funds Previously Disbursed - GCR	5,850.00	14,785.09	650.00	0.00	4,909.77	4,906.46	1,558.11	0.00	650.00				33,309.43	23,034.46
TOTAL STATUTORY REVENUE	434,517.33	164,080.26	372,636.67	629,392.41	803,855.73	763,892.73	331,555.51	421,811.13	367,803.12	0.00	0.00	0.00	4,287,214.24	3,084,103.25
400 OAC FEDERAL FUNDS:														
455101 OAC FAA/DoD Reimburse Draws	66,671.07	89,476.00	71,734.00	66,143.70	98,058.00	0.00	304,861.30	19,880.00	0.00				716,824.07	700,505.05
TOTAL OAC FEDERAL FUNDS	66,671.07	89,476.00	71,734.00	66,143.70	98,058.00	0.00	304,861.30	19,880.00	0.00	0.00	0.00	0.00	716,824.07	700,505.05
GRAND TOTAL: ALL FUNDS	501,188.40	253,556.26	444,370.67	695,536.11	901,913.73	763,892.73	636,416.81	441,691.13	367,803.12	0.00	0.00	0.00	5,004,038.31	3,784,608.30



FY 2022 vs. 3 Year Average Collected Statutory Revenue Comparison

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
FY 2019	130,117	166,424	429,824	837,930	397,936	249,351	111,649	458,007	202,222	1,573,848	110,421	926,262	\$5,593,990
FY 2020	164,659	871,355	881,306	80,421	437,422	447,251	490,891	328,019	328,779	69,880	514,675	205,267	\$4,819,924
FY 2021	264,356	477,931	102,269	152,141	413,341	441,409	180,638	95,077	933,191	1,476,857	273,220	480,535	\$5,290,965
Totals	559,132	1,515,709	1,413,399	1,070,492	1,248,699	1,138,011	783,178	881,103	1,464,192	3,120,584	898,316	1,612,064	
3 Year average	186,377	505,236	471,133	356,831	416,233	379,337	261,059	293,701	488,064	1,040,195	299,439	537,355	\$5,234,960
FY 2022	434,517	164,080	372,637	629,392	803,856	763,893	331,556	421,811	367,803				\$4,289,545
Chart 3 Yr Avg. Cum	186,377	691,614	1,162,747	1,519,578	1,935,811	2,315,148	2,576,207	2,869,908	3,357,972				
Chart FY 2022 Cum	434,517	598,598	971,234	1,600,627	2,404,482	3,168,375	3,499,931	3,921,742	4,289,545				



Stroud Municipal Community Airport

Project Description

The Overall Development Objective (ODO) of the proposed project is to construct a taxilane in support of the City's new hangar development.

CY 2022: Design & Construct ODO.

Project Justification

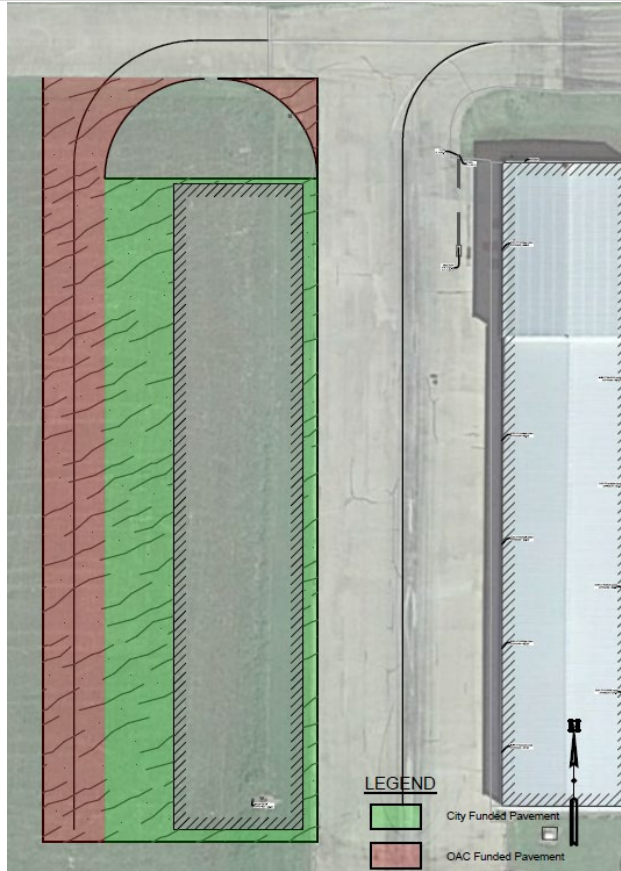
The objective of the proposed project is to design and construct a new taxilane that will facilitate the airport's new hangar while allowing access to future development. This will allow for full access to the new T-hangar being constructed as part of the OAC Hangar Program while improving access for additional hangar development.

Airport Information

- Community Airport
- Based Aircraft & Operations: 10 & 3,600
- Runway 18/36: 3,000' x 60'

Selection Criteria

- Pavement Management: NA
- NPS: Construct taxilane: 63
- OASP Goals: Capacity; Based Aircraft Storage



Agency Fiscal Year	FY 2021	FY 2022	FY 2023	Total
Commission		\$313,191		\$313,191
FAA State Apportionment				
FAA Discretionary				
FAA Non-Primary Entitlement				
Sponsor		\$16,484		\$16,484
Total		\$329,675		\$329,675

Federal grants require 10% matching funds while state grants require 5% matching funds. Commission funding is dependent on availability of State funds.

To view full ACP please visit our website oac.ok.gov